

**Parametrix**

ENGINEERING • PLANNING • ENVIRONMENTAL SCIENCES

5700 KITSAP WAY, SUITE 202  
BREMERTON, WASHINGTON 98312-2234  
T. 360 • 377 • 0014 F. 360 • 479 • 5961  
www.parametrix.com

## T R A N S M I T T A L F O R M

To: **Ms. Janet Lunceford**  
**City of Bremerton**  
**Building Department**  
**286 4th Street**  
**Bremerton, Washington 98337**

Date: **February 5, 2004**  
Project Number: **235-1896-054**  
Project Name: **Sesko Property Abatement**

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### We are transmitting the following materials:

Letter dated October 17, 2001 Re: Sesko Property Abatement Project.

### Comments:

If you have any questions please give me a call at (360) 850-5304.

These are: ☒ PER YOUR REQUEST  
☐ FOR YOUR INFORMATION  
☐ FOR YOUR REVIEW AND APPROVAL  
☐ FOR YOUR FILES  
☐ FOR YOUR ACTION

Sent Via: ☒ U.S. MAIL  
☐ GROUND SERVICE  
☐ EXPRESS OVERNIGHT  
☐ COURIER  
☐ HAND DELIVERY/PICK UP

Sincerely,

  
Heather Hall

cc: Project file

(Rev. 07/03)

BREMERTON-004433

October 17, 2001  
PMX# 235-1896-054

Ms. Janet Lunceford  
City of Bremerton Fire Department  
817 Pacific Avenue  
Bremerton, Washington 98337

Re: Sesko Property Abatement Project

Dear Janet:

Parametrix will complete our current scope of services for the Sesko project on October 18, 2001 when bids are opened. As of October 5, 2001, we have expended \$14,035. This is approximately \$1,408 more than our currently authorized agreement with the City. Additionally, there are some "trailing costs" that have not yet been recognized by our accounting system and some additional effort for the period of October 8 through October 18, 2001. These trailing costs will further increase Parametrix total expenditures for this project to between \$15,200 and \$15,700. I should be able to recognize all costs no later than October 25, 2001 and will provide you with a revised total as soon as possible.

The additional costs for completing this project were related to unanticipated effort and expenses not identified in Parametrix' original scope and budget estimate. The additions are mostly related to the potential legal ramifications associated with this work. Specific items include effort and expenses to:

- Coordinate bid specifications with, and respond to requests from, the City's project attorney.
- Attend two additional meetings with City staff to discuss bid specifications and project requirements.
- Preparation of 90 percent bid specification package that was not identified in our original scope of work.
- Research ownership and status on the M/V Ked.
- Coordinate, publish, and manage contract advertisement and bidding.
- Provide additional bid packages for bidders.

Beyond October 18, 2001, the City has asked Parametrix to provide further assistance to manage Contractor activities for the abatement work. Attached for your review is a scope of services and budget estimate to perform Construction Management during abatement activities. Please review this proposal and contact me with any questions.

Ms. Janet Lunceford  
October 17, 2001  
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I am available at your convenience to discuss the current project budget, and the new work and budget I have attached. Please contact me at (360) 850 5305 with your comments and concerns.

Sincerely,  
PARAMETRIX, INC.

Peter Battuello  
Project Manager

Attachments